

**STATE BOARD OF EDUCATION
OF THE STATE OF DELAWARE**

Petitioner)
)
)
 v.) **No.**
)
)
)
 Respondent.)

CERTIFICATION OF RECORD

I, _____ am the
_____ of the _____ .

I hereby certify that the attached documents constitute the true and complete record of the proceedings that occurred before the _____ in the captioned matter.

I further certify that the following documents are included in the attached record:

- a. the agency's written decision;
- b. the rules or regulations involved;
- c. the minutes of the meeting(s) at which the decision was made;
- d. a verbatim transcript of the hearing;
- e. all exhibits presented; and
- f. if this matter involves disciplinary action against a student receiving special education and related services, documentation evidencing the Manifestation Determination Review.

Questions regarding the record can be directed to me at _____ and

Signature

Date: _____